

# WILLINGTON SCHOOL MEALS PROGRAM

*We Serve Education Every Day*



We appreciate your support of the Willington School Meals Program and look forward to serving delicious & nutritious meals to your students. The price for a student breakfast is \$1.90, the price for a student lunch is \$2.85 (which includes milk), milk only is \$0.65 cents. Prices are for both Center Elementary School and for Hall Memorial School. *(If a student is approved for free or reduced lunch they are automatically eligible for free or reduced breakfast.)*

**NOTE: The federal universal free meal benefit has been extended for all students through June 30, 2022.**

**\*VERY IMPORTANT\* we will still need you to submit a free/reduced price meal application if you think you may qualify or qualified previously, despite the universal free meal extension.**

Please review our policies for purchasing meals:

## **Meal Account**

Students in all Willington schools are assigned a meal account. Parents are encouraged to put money on these accounts so students do not have to remember to bring cash daily.

## **How do I put money on my child's meal account?**

Parents currently have three options to pay for their child's meal account:

- Online – using Parent PowerSchool Portal & Edu Trak Payment system, set up account, then click *Balances and Fees* then click the *fork and knife icon* then click *Add Funds*.
- Check – Write check to Willington School Food Service and send or bring the check to the school kitchen.
- Cash – Cash may be brought to the kitchen for deposit on the student's account, or students may pay cash on a daily basis.

## **HOW TO BUY SCHOOL MEALS**

**Center Elementary School:** Students may pre-pay for meals daily if they do not have money on their account. All transactions should be made in person by either the student or their parent/guardian. All meals are pre-paid and recorded on a computerized point-of-sale system which is a **debit** based accounting system. Students and their family should plan to **pre-pay** for meals they intend to purchase.

**Hall Memorial School:** Students can pre-pay anytime. The pre-payment method is a point-of-sale debit system that allows students to pre-pay for any number of meals. A la cart option is available at an additional cost. Students are also welcome to use cash to pay for their meal as they go through the line. Students must have a positive account balance to be able to purchase a la carte items.

Questions about account use and balances should be directed to the Food Service Director at HMS and the Food Service Manager at CES:

Center Elementary School: Ms. Rosalie Gorman: 860-429-9367 ext. 1217

Hall Memorial School: Mrs. Stephanie Knight: 860-429-9391 ext. 2318 or e-mail [sknight@willingtonct.org](mailto:sknight@willingtonct.org)

**Meal Charging Policy:** Willington Food Services does not have an alternate meal policy for students with meal debt. All student balances need to be at \$0.00 or in the positive at the end of the school year. Policy is subject to change.

***How do I know when my child's account is running low on money?*** Parents can monitor the account balance in PowerSchool and have a low balance alert emailed to them. Parents are also welcome to contact the kitchen manager to inquire about their child's account balance

**Account Balance:** Unpaid balances are not the responsibility of the Food Services Department. Unpaid meal charges must be resolved to a zero balance by the last day of school. If a student has a positive balance at the close of the school year, it will automatically be credited to their meal account for the next school year at Willington Public Schools. Negative balances do not carry forward to the next school year. Please see above Meal Charging Policy. We are able to transfer balances between siblings upon request. If your student is not continuing in Willington Public Schools you may request a refund of the account or donate the balance to the food services program.